

Checklist

Applicant:

1. Photograph.
2. Identity Proof: Pan Card/ Driving License/ Voter ID/ Passport.
3. Signature Proof: Pan Card/ Driving License/ Passport.
4. Address Proof: Telephone Bill/ Electricity Bill/ Water Bill/Passport/DL/V-ID.
5. Mark sheets & Pass Certificates of all the examinations appeared till date.(Class10th onwards).
6. Pass Port in case of students going abroad.
7. Valid Offer / Admission Letter, IELTS /I-20 /TOEFEL.

Note:

In case of working students additional documents are required:

For Salaried:

1. Latest Salary Slip – 3 months.
2. Latest ITR/ Form –16 , (3 months).
3. Bank statement for last 6 months (Salary A/C).

For Self Employed:

1. Last 2 years ITR with computation. (Self employed Professionals)
Last 2 years ITR with Computation, P/L a/c & Balance sheet.(CA certified)
Continuity Proof.
2. Bank statement for last 6 months (current & savings).

Co applicant:

1. Photograph.
2. Identity Proof: Pan Card/ Driving License/ Voter ID/ Passport.
3. Signature Proof: Pan Card/ Driving License/ Passport.
4. Address Proof: Telephone Bill/ Electricity Bill/ Water Bill/ Passport / V-ID.
5. Income proof:
For Salaried:
Latest 3 months Salary slip.
Latest 2 year ITR / Form 16.
Bank Statement for last 6 months (Salary a/c)

For Self Employed:
Last 3 years ITR with computation, Profit and Loss a/c
and Balance Sheet.(Certified by CA with stamp & Membership No.)
Bank statement for last 6 months.(current a/c)
6. Security Papers.(Freehold Registered House Property / FDR's – For cases above Rs 7.5 lacs).

Note: Please provide Xeroxed and self-attested documents

Contact Details :

HDFC Bank Ltd. S-4, Green Park Extn.,
New Delhi-16
Tel : 011-26850963, 26850049, 26850783, 41682884
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